

## Privacy Policy

### CTex Solutions GmbH

The protection of your personal data is important to us. This Privacy Policy explains, in accordance with the General Data Protection Regulation (GDPR), how we process personal data of customers, prospective customers and business partners.

#### 1. Data Controller

CTex Solutions GmbH  
Höhenstraße 3  
A-7574 Burgauberg  
Austria  
Email: [office@ctex.at](mailto:office@ctex.at)

#### 2. Purpose and Legal Basis of Processing

We process personal data exclusively for the following purposes:

- initiation, performance and administration of contractual relationships,
- communication with customers, prospective customers and business partners,
- compliance with legal obligations.

Processing is carried out on the basis of Article 6(1)(b) GDPR (performance of a contract), Article 6(1)(c) GDPR (compliance with a legal obligation) and Article 6(1)(f) GDPR (legitimate interest in the proper conduct of business operations).

#### 3. Categories of Personal Data Processed

In particular, we process the following categories of personal data:

- name, company name, contact persons,
- contact details (address, email address, telephone number),
- contract, order and invoicing data,
- project-related and communication data.

Provision of these data is necessary for the establishment and maintenance of the business relationship.

#### 4. Disclosure of Data

Personal data are disclosed only to the extent necessary for the performance of contractual obligations or where required by law. This may include disclosure to tax advisors, banks, IT service providers or project-related partners.

Where external processors are engaged, data processing agreements are concluded in accordance with Article 28 GDPR.

#### 5. Data Retention

Personal data are stored only for as long as necessary to fulfil the stated purposes or as required by statutory retention obligations.

#### 6. Rights of Data Subjects

You have the right to access, rectification, erasure, restriction of processing, data portability and to object to the processing of your personal data, to the extent permitted by law.

To exercise your rights, please contact us using the contact details provided above.

CTex Solutions GmbH

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## 7. Data Security

We implement appropriate technical and organizational measures to protect personal data against unauthorized access, loss or misuse.

## 8. Right to Lodge a Complaint

You have the right to lodge a complaint with the competent data protection authority. In Austria, this is the Austrian Data Protection Authority (Österreichische Datenschutzbehörde).